

THE UPWARD BOUND STUDENT'S GUIDE TO DUAL ENROLLMENT

! ALL UB students must complete *at least* one dual enrollment course prior to graduating high school.

! UB will provide dual enrollment tuition payment for up to 2 courses *per academic year*.



START HERE!

1. OBTAIN THESE THREE FORMS (available from UB, your guidance office, or MECC online):

- Dual Enrollment Application for Admission (**fill this one out with a parent/guardian**)
- MECC Application for Virginia In-State Tuition (**fill this one out with a parent/guardian**)
- High School Official's Permission to Enroll (**take this one to your guidance counselor**)

2. VISIT YOUR GUIDANCE COUNSELOR, WHERE YOU WILL...

- Turn in the two forms you filled out above
- Submit the High School Official's Permission to Enroll form for them to complete

3. TAKE PLACEMENT TEST (study guides and practice tests are available!)

Option 1: Take the test when it is administered at your school (easiest option)

Option 2: Make an appointment with the MECC Testing Center (talk to us about this one)

Option 3: Your SAT scores may exempt you from this requirement; ask us if yours qualifies

4. REGISTER FOR CLASSES

- Ask your guidance counselor for assistance
- Classes may be taught at your school OR at MECC
- Some courses may have special requirements that must be met before you can take them

By the way, CONGRATULATIONS! At this point, you are officially something that 1 in 3 Americans will never be - a college student!

5. PAY FOR YOUR CLASSES

- Inform the appropriate individual at your school that you are an Upward Bound student taking dual enrollment so they will bill UB for your tuition:
 - **CENTRAL** – Dianna Salyers
 - **EASTSIDE** – Melissa Thorpe
 - **RIDGEVIEW** – Michelle Mullins
- Remember, UB will pay for *up to 2 courses per academic year*; 2 courses in a single semester, or 1 in both semesters.
- **Wise County Students** – The Wise County Math & Science Initiative will pay for any eligible math/science dual enrollment courses; ask your guidance counselor for more info.

6. STUDY HARD AND GET TUTORING IF YOU NEED IT!

- UB tutorials
- Tutoring at your high school
- MECC resources (Smarthinking, The Learning Center, and more!)